

**PRN**  
**Professional Resource for Nurses**  
**4320 Stevens Creek Blvd., Suite 128**  
**San Jose, Ca 95129**  
**www.PRNatECH.org**  
**Phone: 408-249-0294**  
**PRNurse@att.net**

Executive Board Meeting Minutes for October 5, 2011

Present: Pat Briggs, Mary Demko, Sandy Juracich, Jean Christen, Michele Machiels

1. Call to Order: 7:30 PM
2. Minutes: Minutes from September 7, 2011 were approved.
3. Correspondence:
4. Report of Officers:

President:

- Discussion of issues with e-time.
- Los Gatos L&D 12 hour shifts: The nurses have received their bidding packages. On October 21 PRN and ECH will meet to grant positions.
- PRN and ECH met to discuss discipline. PRN and ECH disagree on the issue of documented verbal counseling as a corrective tool. ECH believes that if a nurse makes an error, he or she should be disciplined which means at least a first written warning. PRN does not believe all errors are cause for discipline. A documented verbal counseling includes an action plan and therefore, can be very effective in changing performance.
- Nurses in RAD-ONC covering cases during non-business hours: on-call issues. PRN and ECH will meet to discuss this issue.
- Discussion of RN termination issues.
- Discussion of ED staffing issues at Los Gatos.
- Discussion of rest between shifts.
- Discussion of timing of rest breaks and meal breaks.

Vice President:

Secretary:

Treasurer:

Legislative Representative:

Chief Unit Representative:

5. Announcements:
  - Next Executive Board Meeting is November 2, 2011 at the PRN office from 7:30 PM to 9:30 PM. All PRN reps are invited.
  - Next Executive Council Meeting is October 26, 2011 in El Camino Hospital **old meeting room A** from 6 PM to 8 PM. All PRN members are invited.
6. Adjournment: 9:30 PM